

**SUBMITTED BY (agent):** \_\_\_\_\_

**MERCHANT NAME:** \_\_\_\_\_

**MERCHANT TIER (v):**

- Tier 1** – Micro Merchant (e.g Petty Traders, Hawkers)
- Tier 2** – SME Merchant
- Sole Proprietor / Partnership
  - Sdn Bhd / Bhd
  - Religious, Non-Profit Organisation
  - Government
- Tier 3** – Enterprise Merchant  Branch
- Sdn Bhd / Bhd with POS/Web/App integration

**SNT OFFICE USE**

Received Date Stamp

Merchant ID:

ECS Username:

Please arrange your documents as below upon submission.

Items	Checklist (v)
<b>MICRO MERCHANT</b>	
a) Merchant Application Form	
b) Customer Due Diligence Form (filled by recruiter)	
c) Personal Bank Statement / Instant Bank Transfer Receipt	
d) Owner NRIC photocopy (front & back)	
e) Municipal Council / Hawker License	
f) Screenshot of Merchant Info Page that shows Merchant ID	
g) Business Stall Photos	
<b>SOLE PROPRIETOR / ENTERPRISE / SDN BHD / BHD</b>	
a) Merchant Application Form	
b) Customer Due Diligence Form (filled by recruiter)	
c) Latest Company Bank Statement Header (with business address)	
d) NRIC photocopy of Owner / Director (front & back)	
- For Sole Proprietor / Enterprise, NRIC photocopies of all owners	
- For Sdn Bhd / Bhd, NRIC of authorized director (signatory)	
e) Business Documents (valid documents)	
- <u>For Sole Proprietor / Enterprise,</u>	- <u>For Sdn Bhd / Bhd,</u>
1. Extract of Registration Business Name	1. Form 49 / latest SSM Particulars of Directors / Officers
2. Sijil Pendaftaran	2. Form 9 or Section 17
3. Trade License	3. Trade License
	4. Latest SSM Summary of Financial Information
f) Business Premise Photo (with signage)	
<b>Religious / Non-Profit Organisation</b>	
a) Merchant Application Form	
b) Customer Due Diligence Form (filled by recruiter)	
c) Latest Bank Statement header with business address	
d) NRIC photocopy of Signatory (Chairman, President, General Secretary or Treasurer)	
e) Form 3 - Registration From ROS (Akta Pertubuhan 1966)	
f) List of committee members / Office bearers with Letter Head and stamp	
g) Premise Photo	
<b>Government</b>	
a) Merchant Application Form	
b) Customer Due Diligence Form (filled by recruiter)	
c) Latest Bank Statement header with business address	
d) NRIC photocopy of Director (signatory)	
e) NRIC photocopy of Contact Person	
f) Letter of Request	

**Remarks:**

Please complete this form in FULL to apply for S PAY GLOBAL Merchant Service.

### 1. MERCHANT DETAILS

Registration Name (Business / Agency / Entity / Government)		Preferred QRC Name (Business Name):
Name of Food Court/Coffeeshop/ Market (Tier 1 only)		Registration No: Trade License Expiry Date:
Business / Trading Address		Tel: Fax:
Nature of Business (Please describe in detail)		Integration (If Applicable): <input type="checkbox"/> Point of Sale <input type="checkbox"/> Website URL <input type="checkbox"/> App
		Software Developer Name & Tel:

### 2. BUSINESS OWNER / AUTHORISED PERSON IN CHARGE

Owner / PIC Name		NRIC Number:
Designation		Contact Number:
S PAY GLOBAL Username (Tier 1 only)		Email:

### 3. BANK DETAILS FOR CREDITING OF PAYMENTS

\* Note: The timing of settlement to be reflected in your bank account is T+1 Working Day.

Bank Name		Account Number:
Bank Account Holder Name		Email (for notification):

### 4. MERCHANT SERVICE FEE – MERCHANT DISCOUNT RATE (MDR)

\*If applicable, standard rate of 1% may apply

MDR (The MDR shall be the rate indicated and accepted by the Merchant) \_\_\_\_\_ % of Transaction Amount

**Confirmation by Merchant/Third Party Merchant Acquirer (Please tick [v] to confirm)**

[  ] I/We hereby accept the above service fee and that SiliconNet Technologies Sdn Bhd reserves the right to revise the said service fee by giving 90 days written notice.

### 5. ACKNOWLEDGEMENT AND DECLARATION (Please tick [v] to confirm)

[  ] I declare that all information and documents provided herein are true and complete to my knowledge and agree to provide written notice and additional documents upon request to SiliconNet Technologies Sdn Bhd (SNT) on any changes of information as bound by this application.

[  ] By submitting this Application Form, I acknowledge that I have read and fully understood the S PAY GLOBAL Business Terms and Conditions available at <https://spayglobal.my/> and agree to be bound by these Terms and Conditions.

Company / Business Stamp	Applicant's Signature (Owner/Partner/Director)	Name:
		Designation:
		NRIC Number:
		Mobile Number:
		Date:

### AGENT/AGENCY SUBMITTED AND DECLARATION

I declare that 1. the information provided in this form is true and correct. 2. the original documents are sighted by me. 3. the necessary CDD checks according to SNT's requirements have been conducted.	Agent's Signature/Name and ID	Agency Manager's Signature/Name and ID
	Date:	Date:

### FOR SNT OFFICE USE ONLY

Submitted by Staff		Remarks
Name/Signature/Date		
Checked & Verified by:	Recommended by:	Approved / Rejected by:
Name/Signature/Date	Name/Signature/Date	Name/Signature/Date